

GOVERNMENT OF INDIA

SOUTH CENTRAL RAILWAY



Divisional Office, Commercial Branch, North Block, Vijayawada

Advertisement Notice No: 03/2025 (Halts), dated 21-08-2025

Appointment of Halt Agents

for issue of Unreserved Tickets

Cherukuvada (CKV), Raparla (RPRL) and Vadlamannadu (VMD)

Halt Stations over BZA Division

for a period of five (05) years initially.

भारतसरकार / Government of India
रेलमंत्रालय / Ministry of Railways
दक्षिणमध्यरेलवे / South Central Railway

मं.रे.प्रकाश्यालय,
वाणिज्यविभाग
विजयवाडामंडल
विजयवाडा - 520001



Office of the DRM
Commercial Branch
Vijayawada Division
Vijayawada -520001

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No. B/C. 210/Halts/BZA/03/2025

Dt.21.08.2025.

Advertisement Notification No. 03/2025 (Halts)

For and on behalf of the President of India, Sr. Divisional Commercial Manager, South Central Railway, Vijayawada Division, Vijayawada invites sealed applications from Indian citizens / nationals above the age of 18 years for issuing of un-reserved tickets at following Halt stations over Vijayawada Division on commission basis, for a period of 05 years initially. The terms & conditions and eligibility criteria are available in the application form.

S.No.	Name of the Halt Station
1	Cherukuvada (CKV)
2	Raparla (RPRL)
3	Vadlamannadu (VMD)

The advertisement notice and Application form are available in South Central Railway website i.e. www.scr.indianrailways.gov.in.

The date of filled in Application Forms received by this office.	From 10:00 hrs of 29-08-2025
Last date for Submission of applications.	15:30 hrs of 19-09-2025 (Friday)
Place for Submission of Applications	Senior Divisional Commercial Manager's Office, North Block, DRM's Offices Compound, South Central Railway, Vijayawada-520 001.

Note: Application forms may be down load from the above website.

(बी. प्रसन्था कुमार)/(B. Prasantha Kumar)
व.मं.वा.प्र/Sr. Divisional Commercial Manager,
विजयवाडा / VIJAYAWADA.

C/- SMR/ANB, SMR/PAV and SMR/UNDI to arrange for wide publicity and display the notice in the Notice Boards of the stations concern.

C/- CCI/BVRM, CCI/OGL, CCI/GDV and CCI/UTS for information and necessary action please.


- 1) Applicants should be a permanent Resident of the place where the halt station is opened. The residence should be treated as local residence if it is located within the same district in which the station is located.
- 2) The minimum educational qualification for the applicant should be at **least 10th standard** pass and should have working knowledge of simple English, so as to read the names of the stations and the value of the tickets.
- 3) The applicant should **not be below 18 years** of age. (Proof should be enclosed)
- 4) The applicants should **produce a medical certificate, certified that he/she is fit for the active service and free** from any communicable disease. Medical certificate should be issued by any Government Doctor.
- 5) The applicant should also produce a latest (not more than six months from the date of issue of notification) **police clearance certificate** issued by the concerned local Sub-Inspector/Circle Inspector, stating that there is no criminal case pending against him/her.
- 6) Permanent Residential / Domicile certificate should be issued by District Magistrate/Addl. District Magistrate/ Sub District Magistrate/Block Development officer or Tahsildar of the Mandal or VRO or Secretary Block Sachivalayam of the local area should be enclosed.

The applicants should produce copies of the above certificates along with application. **Item No.2, 3 & 6 should be attested by any Gazetted officer and Item No. 4 & 5 should be submitted in original.** After receiving the applications by this office, no certificates etc., will be attached/entertained by this office.

As regards to commission payable to the halt agent is as under:

S.No	Sales turnover in Rupees	Commission Payable
1	1 - 15,000	15% (Subject to minimum Rs.1000/- (Rupees one thousand only))
2	15,001 - 50,000	12%
3	50,001 - 1,00,000	09 %
4	1,00,001 - 2,00,000	06 %
5	2,00,001. & above	03%


- a) However, a minimum of commission payable to the halt agent would be Rs.1000/- per month for the halt having stoppage up to two pairs of trains and Rs.1500/- per month for the halts having stoppages of more than 2 pairs of trains.
- b) The application with full details as indicated below should be sent in a sealed cover addressed to the "Sr. Divisional Commercial Manager, Commercial Branch, Divisional Railway Manager's Compound, South Central Railway, Vijayawada - 520 001 " to reach on or before **15:30 hrs of 19-09-2025 (Friday)**. In case, the last date happens to be a Government holiday, next


 बरिष्ठ मंडल वाणिज्य प्रबंधक
 Senior Divisional Commercial Manager
 द.म.रेलवे, विजयवाडा
 S.C. Rly., VIJAYAWADA.

working day will be last date. On the cover it should be super scribed as **"Application for the Halt Agent at _____ Halt station"**. After completion of the last date no application will be entertained.

- c) The application should be certified by Municipal counselor of the concerned area or Gram Sarpanch of the village or Village Secretary of the village, **without which applications will not be considered.**
- d) Candidates called for interview, will have to attend the same at their own cost at Vijayawada on the date and time specified, which will be notified to them in due course. The selected candidates have to deposit an amount of Rs.2,000/- (Rupees two thousand only) towards security deposit for the fulfillment of contract and execute an agreement on a stamped paper of Rs.100/- approximate value applicable for the state of Andhra Pradesh.
- e) Selection will be by draw of lots, if there is more than one suitable candidate. All the eligible candidates will be advised the date, time and venue of the draw through courier/ post/over line, so that they may attend the draw if they so desire.
- f) The halt agent should maintain cleanliness in the halt station. No separate remuneration will be paid to the halt agent for keeping the station premises clean.
- g) Change / amendment / modification made in the policy by the Railway Board from time to time will automatically be applicable to the existing license holders without any further action on the part of the Railways.
- h) The decision of the committee selecting the candidates is final and no correspondence will be entertained in this regard. The Railway Administration reserves the right to reject any or every application at any time without assigning any reasons there for and its decision is final.
- i) The appointment is purely contractual in nature and no facilities viz. absorption in Railway service, regularization of service, Bonus, Railway passes facility etc.

For further details/down loading application / documents please visit our website **www.scr.indianrailways.gov.in.** For any clarification, please contact the office of the under signed.


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विजयवाडा / VIJAYAWADA.

APPLICATION FORM FOR APPOINTMENT OF HALT AGENT AT

" _____ " **HALT STATION.**

1. Name in full (in Block letters) :
2. Father's name :
3. Full Postal address :
4. Age & Date of Birth :
5. Educational Qualifications :
6. Residential certificate : Attested Enclosed / Not enclosed
(Should be issued by District Magistrate/
Addl. District Magistrate/ Sub District
Magistrate/Block Development officer,
Tahsildar of the Mandal, VRO or
Secretary Block Sachivalayam)
7. Two Passport size photos : Enclosed / Not enclosed
8. Previous experience if any :
9. Medical fitness certificate : Original Enclosed / Not enclosed
(Issued by any Govt. Doctor)
10. Conduct certificate : Original Enclosed / Not enclosed
(Issued by the concerned local
Police authority)
11. Contact Number :

Affix Latest

Passport size

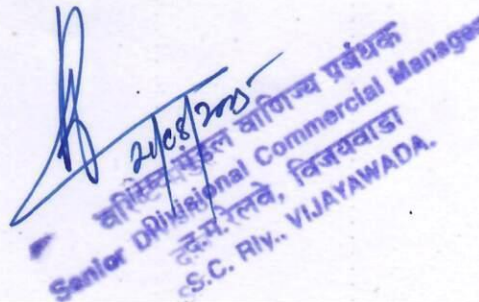
Declaration:

I undertake that in the event of any false or inaccurate information found from given above in any respect, the application shall be liable to rejected / canceled. I read and shall abide by all the terms and conditions as notified and such conditions as may be prescribed from time to time.

Signature and stamp
Of Municipal counselor or Gram Sarpanch /
Village Secretary/President/
of concerned area.

Signature of the applicant.
Mobile No.

NOTE:- This is a format signed for the purpose of publishing notice.


Senior Divisional Commercial Manager
द.प्र.स.वि. विजयवाडा
S.C. Riv. VIJAYAWADA.